



# Agenda

Meeting: **Shepway Joint Transportation Board**  
Date: **3 July 2017**  
Time: **6.00 pm**  
Place: **Boulogne Room - Civic Centre Folkestone**

To: **The members of the Shepway Joint Transportation Board**

The Board will consider the matters listed below at the date, time and place shown above. The meeting is open to the press and public.

Members of the Board who wish to have information on any matter arising on the Agenda which is not fully covered in these papers are requested to give notice prior to the meeting to the Chairman or appropriate officer.

1. **Appointment of the Chairman**

The chairmanship of the JTB rotates annually between District Council members and those from the County Council. In 2017-18 it is for the County to appoint a chairman.

2. **Appointment of the Vice Chairman**

A vice chairman to be appointed from the District Council members by the District Council.

3. **Apologies for absence**

4. **Declarations of interest**

Members of the Board should declare any discloseable pecuniary interest or any other significant interests in any item/s on this agenda.

5. **Minutes (Pages 3 - 6)**

To consider and approve the minutes of the meeting held on 27 February 2017.

**Queries about the agenda? Need a different format?**

Contact Kate Clark – Tel: 01303 853267  
Email: [committee@shepway.gov.uk](mailto:committee@shepway.gov.uk) or download from our website  
[www.shepway.gov.uk](http://www.shepway.gov.uk)

6. **Network Rail**

Mr Robert Hudlestone from Network Rail to give a verbal update with regard to Folkestone Central Bridge and road/rail links in respect of the construction of the High Speed rail link.

7. **Highway Works Programme (Pages 7 - 18)**

Report JTB/17/01 updates Members on the identified schemes approved for 2017/18.

\*Explanations as to different levels of interest

(a) A member with a discloseable pecuniary interest (DPI) must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares a DPI in relation to any item must leave the meeting for that item (unless a relevant dispensation has been granted).

(b) A member with an other significant interest (OSI) under the local code of conduct relating to items on this agenda must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares an OSI in relation to any item will need to remove him/herself to the public gallery before the debate and not vote on that item (unless a relevant dispensation has been granted). However, prior to leaving, the member may address the meeting in the same way that a member of the public may do so.

(c) Members may make voluntary announcements of other interests which are not required to be disclosed under (a) and (b). These are announcements made for transparency reasons alone, such as:

- membership of outside bodies that have made representations on agenda items, or
- where a member knows a person involved, but does not have a close association with that person, or
- where an item would affect the well-being of a member, relative, close associate, employer, etc. but not his/her financial position.

Voluntary announcements do not prevent the member from participating or voting on the relevant item

**Folkestone**

Hythe & Romney Marsh  
Shepway District Council



# Minutes

## Shepway Joint Transportation Board

Held at:	Boulogne Room - Civic Centre Folkestone
Date	Monday, 27 February 2017
Present	Councillors Miss Susan Carey, Malcolm Dearden (Chairman), Peter Gane, Frank Hobbs, Rory Love, Frank Mckenna, Stuart Peall, Mrs Susan Wallace and Martin Whybrow
Apologies for Absence	Hod Birkby, Robert Neaves and Mrs Carole Waters
Officers Present:	Kate Clark (Trainee Committee Services Officer), Fred Miller (Transportation Manager), David Petcher (SDC Highway Engineer) and Pauline Rockett (District Manager - Shepway, KCC Highways)
Others Present:	Toby Howe, East Kent KCC Highway Manager and Sophie Pridmore (KCC Technical Support Officer)

### 39. **Declarations of interest**

None

### 40. **Minutes**

The minutes of the meeting held on 28 November 2016 were submitted, approved and signed by the Chairman.

Folkestone Central cycle routes phase 3 – a brief update was provided by Pauline Rockett, KCC District Manager. 'Walk, Talk, and Build' to be part of the scheme along with proposed dropped kerbs and isolated surfaces. A response had been given to Councillor McKenna as requested.

Parkfield Road (removal of utility cabinet) – The Board expressed displeasure at the lack of progress with UKPN to disconnect. It was reported that there is no further development, this matter has now been delegated to a senior KCC officer, Wendy Bousted, who has been in direct contact with Councillor McKenna.

41. **Proposed Parking Restrictions 2017/18**

Report JTB/16/08 outlined the areas where restrictions will help to improve traffic flow, safety margins and resolve parking problems.

David Petcher, Highway Engineer for Shepway District Council was in attendance to answer any relevant questions.

- Prohibition of waiting at any time. The Cherry Pickers Public House – Members commented that although the report mentioned this site allocated for residential development, planning permission had not been given and this property is still a licensed premises. Members were in agreement that the parking restrictions requested should, however, be granted.
- Footway Parking Ban. Seabrook Road – Members noted that there is a similar problem at Horn Street/Seabrook Road junction and suggested this is considered prior to the next board meeting. Generally members were in agreement that this is a district wide problem especially when vehicles park too close to corners and junctions. A suggestion was made that this could be included in the statutory consultation.

The Chairman reminded members that obstructions can be reported to the Police.

Comments were made that in some areas roads are not wide enough to allow parking and the alternative is to park on the footway. Introducing a ban on footway parking could mean a loss of spaces and displacement generally. It was advised that this impact would be considered in the statutory consultation.

- Prohibition of waiting by Motor Caravans. Councillor McKenna raised the question of motor caravans owned by residents. Fred Miller, Transportation Manager, responded that the proposed restriction would apply regardless.

The Chairman encouraged and welcomed the Board to make comments to him with regard to the Proposed Parking Restrictions by email as he is the Cabinet member for Transport and Commercial.

**Resolved:**

**That the Board considers and agrees Report JTB/16/08 and the following actions:**

- A) Develop proposals for statutory consultations with all persons likely to be affected during the new financial year, keeping in mind the additional comments made by the Board with regard to Footway Parking Ban.**
- B) Implement restrictions as outlined, subject to statutory consultations.**

42. **Highway Works Programme**

Report JTB/16/09 updated Members on the identified schemes approved for construction in 2016/17.

Members noted the following:

- Appendix B – Drainage. A261 Hythe Road, these works have now been completed.
- Appendix C – Street Lighting. The Stade, these works are nearing completion and Pauline Rockett (KCC District Manager) will update at next board meeting. Councillor Mrs Wallace requested that she is contacted directly.
- Appendix D2 – Local Growth Fund. Cycle Routes. Councillor Peall asked for copies of these works. Pauline Rockett to provide

Members noted concerns with regard to the Folkestone Central Bridge and road/rail links in respect of the construction of the High Speed rail link. It was suggested that Network Rail are invited to the next Board meeting to discuss issues surrounding this.

**Resolved:**

**That report JTB/16/09 be received and noted.**

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## JTB/17/01

**To:** Shepway Joint Transportation Board

**By:** KCC Highways and Transportation

**Date:** 3<sup>rd</sup> July 2017

**Subject:** Highway Works Programme 17/18

**Classification:** Information Only

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Summary: This report updates Members on the identified schemes approved for construction in 2017/18

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### 1. Introduction

This report provides an update and summarises schemes that have been programmed for delivery in 2017/18

**Footway and Carriageway Improvement Schemes** – see Appendix A

**Drainage Repairs & Improvements** – see Appendix B

**Street Lighting** – see Appendix C

**Transportation and Safety Schemes** – see Appendix D

- **Integrated Transport Schemes** – Appendix D1
- **Local Growth Fund** – Appendix D2
- **Casualty Reduction Measures** – Appendix D3

**Developer Funded Works** – Appendix E

**PROW** – see Appendix F

**Bridge Works** – see Appendix G

**Traffic Systems** – see Appendix H

**Combined Member Grant** – see Appendix I

### Conclusion

1. This report is for Members information.

**Contact Officers:**

The following contact officers can be contacted on **03000 41 81 81**

Toby Howe	Highway Manager (East)
Pauline Rockett	Shepway District Manager
Alan Casson	Road and Footway Asset Manager
Katie Moreton	Drainage Manager
Sue Kinsella	Street Lighting Manager
Toby Butler	Intelligent Transport Systems Manager
Andrew Hutchinson	PROW
Katie Moreton	Interim Structures Manager
Jamie Hare	Development Agreement Manager
Nikola Floodgate	Schemes Planning & Delivery Manager



## Appendix A – Footway and Carriageway Improvement Schemes

The delivery of these schemes is weather dependent; should it prove not possible to carry out these works on the planned dates, new dates will be arranged and the residents will be informed by a letter drop to their homes.

<b>Machine Resurfacing – Contact Officer Byron Lovell</b>			
<b>Road Name</b>	<b>Parish</b>	<b>Extent of Works</b>	<b>Current Status</b>
A260 Spitfire Way	Hawkinge	Full length	Completed
B2011 Dover Hill, Folkestone	Folkestone	Crete Road East to the escape lane on downhill section approximately 200m from junction	Part completed, remaining to be re-programmed – Date looking around September (to be agreed with contractor)
Radnor Park Rd	Folkestone	150m length, between St Johns Church Road to the traffic lighted junction at Park Farm Road	Awaiting Affinity Water
Stanford Intersection	Postling/Saltwood	Retexturing: Circulatory of roundabout junction with A20 Ashford Rd	To be programmed
<b>Footway Improvement - Contact Officer Neil Tree</b>			
<b>Road Name</b>	<b>Parish</b>	<b>Extent and Description of Works</b>	<b>Current Status</b>
Sandgate Road	Folkestone	Footway on north side only. From the junction with Manor Road to its junction with Bouverie Place. <b>(Footway Reconstruction)</b>	In Design and to be programmed
Bournemouth Road	Folkestone	Entire length (Footway Protection)	To be programmed
Castle Hill Avenue	Folkestone	Entire length from the junction with Shorncliffe	To be programmed

		Road to its junction with Bouverie Rd West inclusive central footway (Footway Protection)	
<b>Surface Treatments - Contact Officer Jonathan Dean</b>			
<b>Micro Surfacing</b>			
<b>Road Name</b>	<b>Parish</b>	<b>Extent And Description Of Works</b>	<b>Current Status</b>
Holloway Lane / Little Everden Road	Swingfield	From The Street To Junction With Chalksole Green Lane	Programmed For The 31/08/2017 For 2 Days
Firs Close	Cheriton	Full Length	Programmed For The 29/08/2017 For 2 Days
Fairway Avenue	Cheriton	Full Length	Programmed For The 30/08/2017 For 1 Day
Arpinge Lane	Arpinge	Teddars Leas Road To Crete Road West	Programmed For The 30/08/2017 For 2 Days
B2075 Station Road	Lydd	Kitewell Lane To Peak Industrial Park (Bridge Deck)	Programmed For The 23/08/2017 For 1 Day
B2063 Military Road/Risborough Lane	Sandgate Folkestone	Oxenden Road To Shornecliffe Road	Programmed For The 24/08/2017 For 2 Days
Reece Lane	Acrise Elham	A260 Canterbury Road To Ladwood	Programmed For The 31/08/2017 For 1 Day
Whiteways Scott's Lane	Stowting	Stowting Court Road To Mill Lane	Programmed For The 23/08/2017 For 2 Days
<b>Surface Treatments - Contact Officer Jonathan Dean</b>			
<b>Surface Dressing</b>			
<b>Road Name</b>	<b>Parish</b>	<b>Extent And Description Of Works</b>	<b>Current Status</b>
Grove Lane	Brenzett/Brookland	Junction Of Bowdell Lane And Brack Lane	Programmed For 08/06/2017 For 1 Day
Beckett Road	Brookland	A259 Rye Road To Harvey Road	Programmed For 08/06/2017 For 1 Day

Beacon Lane	Ivychurch	Hook Wall to Clubbs Lane	Programmed For 08/06/2017 For 1 Day
Dean Bottom	Elmsted	Glory Lane To the lane leading to Great Holt Farm	Programmed For 09/06/2017 For 1 Day
Broad Street	Lyminge	Speed Terminals at Green banks To Sandling Road	Programmed For 09/06/2017 For 1 Day
Brack Lane	Brookland	Kennards Lane Through To Snargate Lane	Programmed For 08/06/2017 For 1 Day
A261 Hythe Road	Lympne Saltwood	From the A20 junction to Ashford Lodge.	Programmed For 08/06/2017 For 1 Day
A20 Ashford Road	Saltwood Posting	Sandling Road To Stanford Intersection (Missing Bridge Deck)	Programmed For 09/06/2017 For 1 Day

#### **Appendix B – Drainage Repairs & Improvements**

<b>Drainage Repairs &amp; Improvements - <i>Contact Officer Katie Lewis</i></b>			
<b>Road Name</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Current Status</b>
Palmbeach Avenue	Hythe	Installation of new drainage system	Works Completed May 17

## **12hAppendix C – Street Lighting**

Structural testing of KCC owned street lights has identified the following as requiring replacement. A status of complete identifies that the column replacement has been carried out. Programme dates are identified for those still requiring replacement.

<b>Street Lighting Column Replacement – Contact Officer Sue Kinsella</b>			
<b>Road Name</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Status</b>
Military Road	Sandgate	Replacement of 1 no street light complete with LED Lantern	Works Programmed for Completion by July 2017
Morrison Road	Folkestone	Replacement of 3 no street lights Complete with LED Lanterns	Works Programmed for Completion by July 2017
Middelburg Square	Folkestone	Replacement of 1 no street light complete with LED Lantern	completed
Lower Sandgate Road	Folkestone	Replacement of 1 no street light complete with LED Lantern	Works Programmed for Completion by July 2017
Canterbury Road	Folkestone	Replacement of 1 street light complete with LED Lantern	completed
South Road	Hythe	Replacement of 2 no street lights complete with LED Lanterns	Works Programmed for Completion by July 2017
Millfields Road	Hythe	Replacement of 1 no street light complete with LED Lantern	completed
The Stade	Folkestone	Replacement of 1 no street light complete with LED Lantern	Works Programmed for Completion by July 2017

## Appendix D – Transportation and Safety Schemes

### Appendix D1 – Integrated Transport Schemes

All other LTP funded non-casualty reduction schemes

<b>Integrated Transport Schemes – Contact Officer Jamie Watson</b>			
<b>Location</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Current Status</b>
Sandgate Road, Folkestone	Folkestone Central	Installation of zebra crossing	Design in progress

### Appendix D2 – Local Growth Fund

<b>Local Growth Funded Works (also Section 106 Agreement contribution)- Contact Officer Jamie Watson</b>			
<b>Scheme Name</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Current Status</b>
Folkestone Harbour to Hythe/Sandgate Phase 1 & 2	Folkestone and Sandgate	Cycle route - signs, lines, bollards and localised footway widening between Marine Walk, Folkestone and Princes Parade, Sandgate Esplanade, Sandgate	Phase 1 – Folkestone to Sandgate promenade works complete. Phase 2 Sandgate Esplanade resurfacing works, carriageway widening & installation of a Zebra crossing to be delivered in Autumn 2017
Hythe to Dymchurch Phase 3	Hythe	Cycle route between West Parade, Hythe via St Leonard's Road, The Green recreation Ground Reachfields and A259 Dymchurch Road to Dymchurch Redoubt	Design in progress, programmed for delivery in Autumn 2017
Folkestone Central cycle routes Phase 3	Folkestone	Cycle facility improvements along Earl's Avenue, under railway line to Cornwallis Avenue, along Cheriton Road to junction with Beachborough Road / Cherry Garden Avenue	Outline design to be progressed with the view to construct later on in the year. Little progress to date.

### **Appendix D3 – Casualty Reduction Measures**

Identified to address a known history of personal injury crashes. The sites below are from the 2016 crash cluster sites.

<b>Casualty Reduction Schemes – Contact Officer Nikola Floodgate</b>			
<b>Location</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Current Status</b>
A20 Cheriton Road jw Cherry Garden Ave	Folkestone West	Surveys and junction modelling in view of delivering a scheme in 2017/18 to mitigate crashes at this location if suitable option is achievable	Traffic surveys have been completed and discussions/analysis of the data is taking place to determine if there is a suitable achievable option
Alkham Valley Road jw A260 Canterbury Road	Folkestone East	Surveys and junction modelling in view of delivering a scheme in 2017/18 to mitigate crashes at this location if suitable option is achievable	Design in progress.

## Appendix E – Developer Funded Works

<b>Developer Funded Works (Section 278 Works) Contact Officer Dean Heynes</b>			
<b>Road Name</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Current Status</b>
Park Farm Rd/Alder Rd Ref: SH3024	Folkestone	New bus borders and bus clearways	Meeting to agree remedials booked for w/c 19 <sup>th</sup> June
A259 Dymchurch Road Ref: SH3020	Hythe	Phase 1. Widening of road, including a right turn lane.  Starting phase II, road widening and including construction of traffic islands and white lining	Remedials complete, waiting for street lighting sign off
A259 Seabrook, Olivia Court, Ref: 3040	Seabrook	New entrance and footway adjacent to new flats	Waiting on minor remedial measures to be addressed.
Park Farm Road Ref: SH3024	Folkestone	New entrance to be formed as part of the Foxwood School	Remedial list completed, programmed for end of June 2017.
Scanlon's Bridge junction with Dymchurch Road Ref: SH3015	Hythe	Re-alignment of Dymchurch road west bound, forming two right turn lanes into Scanlon's bridge rd., East bound Dymchurch rd changing to two lane turning for Scanlon's bridge. modification of traffic islands to incorporate new layout and alteration to signals timing	Complete and signed off.
Horn St/Church Rd Ref: 3035	Cheriton	Widening of Horn St and formation of new entrance to development, change of priority at junction of Horn St and Church Rd, signals to Horn St Bridge and signalised crossing to Church Rd	Waiting on commissioning of traffic signals and final remedial measures prior to maintenance period.
Church Rd Ref:3041	Cheriton	Widening of Church Rd and formation of new entrance to development on Stadium site	Complete, snagging list to be approved prior to maintenance period

### Appendix F – PROW

<b>Public Rights of Way – Contact Manager-Andrew Hutchinson</b>			
<b>Path No</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Current Status</b>
		No planned works	

### Appendix G – Bridge Works

<b>Bridge Works – Contact Officer Katie Moreton</b>			
<b>Road Name</b>	<b>Parish</b>	<b>Description of Works</b>	<b>Current Status</b>
No Works Planned			

### Appendix H - Traffic Systems

There is a programme of scheduled maintenance to refurbish life expired traffic signal equipment across the county based upon age and fault history. The delivery of these schemes is dependent upon school terms and holiday periods; local residents, businesses and schools will be informed verbally and by a letter drop of the exact dates when known.

<b>Traffic Systems - Contact Officer: Toby Butler</b>		
<b>Location</b>	<b>Description of Works</b>	<b>Current Status</b>
A259 Seabrook Road near Horn Street, Sandgate	Refurbishment of signal controlled crossing	Proposed 27/11/17 for 3 weeks



## **Appendix I – Combined Member Fund**

The following schemes are those which have been approved for funding by both the relevant Member and by Roger Wilkins, Director of Highways, Transportation and Waste. The list only includes schemes, which are

- in design
- at consultation stage
- Handed over for delivery
- Recently completed on site.

The details given below are for highway projects only. This report does not detail

- Contributions Members have made to other groups such as parish councils
- Highway studies
- Traffic/ non-motorised user surveys funded by Members.

More information on the schemes listed below can be found via Kent Gateway, the online database for all Combined Member Grant schemes and studies, or by contacting the Traffic and Safety Engineer for the Combined Member Grant Shepway District.

### **Frank McKenna**

<b><u>Details of Scheme</u></b>	<b><u>Status</u></b>
<b>14-MHF-SH-6 &amp; 15-MHF-SH-6 Parkfield Road, Folkestone</b> Removal of utility cabinet and creation of lay-by	<i>Works were completed on site until UKPN were able to carry out the disconnection of an old cable. However, having reviewed the site it is felt that the layby has been constructed to an adequate size and the additional cost and works are not deemed necessary from an engineering perspective.</i>

**1.1 Legal Implications**

1.1.1 Not applicable.

**1.2 Financial and Value for Money Considerations**

1.2.1 Not applicable.

**1.3 Risk Assessment**

1.3.1 Not applicable.

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Contacts: Toby Howe / Pauline Rockett 03000 418181